

CONTRACT APPROVAL FORM

(Contract Management Use only)

CONTRACT TRACKING NO.

CM1520-A2

CONTRACTOR INFORMATION

Name: Sharleene Carter

Address: 75668 Johnson Lake Road Yulee Florida 32097
City State Zip

Contractor's Administrator Name: _____ Title: _____

Tel#: 904-468-0338 Fax#: _____ Email: sharleene@hotmial.com

CONTRACT INFORMATION

Contract Name: Custodial Service Contract Value: \$50.00 each rental

Brief Description: Yulee County Building - Custodian is to insure all rental and hold harmless agreements are executed all deposit and rental fees are collected. Maintain the building in a clean manner as described in the contract agreement.

Contract Dates _____ to _____ Status: ___ New ___ Renew Amend# ___ WA/Task Order

How Procured: ___ Sole Source ___ Single Source ___ ITB ___ RFP ___ RFQ ___ Coop. ___ Other _____

If Processing an Amendment:

Contract #: CM1520-A2 Increase Amount of Existing Contract: _____ No Increase ___ NO ___

New Contract Dates: Nov 20, 2011 to Nov 19, 2012 TOTAL OR AMENDMENT AMOUNT: _____

APPROVALS PURSUANT TO NASSAU COUNTY PURCHASING POLICY, SECTION 6

- | | | | |
|----|---|----------------------------|--|
| 1. | <u>Daneu M...
Department Head Signature</u> | <u>10-27-2011
Date</u> | <u>01193519-534103
Funding Source/Acct #</u> |
| 2. | <u>Charlotte Young
Contract Management</u> | <u>11-7-11
Date</u> | |
| 3. | <u>[Signature]
County Attorney (approved as to form only)</u> | <u>11-7-11
Date</u> | |
| 4. | <u>[Signature]
Office of Management & Budget</u> | <u>11-8-11
Date</u> | |

Comments: _____

COUNTY COORDINATOR - FINAL SIGNATURE APPROVAL

[Signature] 11/8/11
TED SELBY, County Manager Date

RECEIVED COUNTY COORDINATORS
CONTRACT MANAGEMENT OFFICE
2011 OCT 28 PM 3:49 - 7 PM 4:19

RETURN ORIGINAL(S) TO CONTRACT MANAGEMENT FOR DISTRIBUTION AS FOLLOWS:

- Original: Clerk's Services; Contractor (original or certified copy)
- 2011 NOV 8 - 8 PM 8:02
- Copy: Department
- Office of Management & Budget
- CONTRACT MANAGEMENT
- RECEIVED
- Contract Management
- Clerk Finance

**AMENDMENT NUMBER 2/SECOND EXTENSION TO THE
CUSTODIAL SERVICES AGREEMENT**

THIS ADDENDUM entered into this 8th day of November, 2011 by and between the **BOARD OF COUNTY COMMISSIONERS OF NASSAU COUNTY, FLORIDA**, a political subdivision of the State of Florida, (hereinafter referred to as "County") and **SHARLEENE CARTER**, 75668 Johnson Lake Road, Yulee, FL, 32097, (hereinafter referred to as "Independent Contractor").

WHEREAS, the parties entered into an Agreement dated November 20, 2009, for Custodial Services for Yulee County Building; and

WHEREAS, the original agreement provided for an initial term of November 20, 2009 through November 19, 2010 and provided for one year renewals upon mutual agreement of the parties; and

WHEREAS, the parties agreed to extend the agreement for the period beginning November 20, 2010 and ending November 19, 2011; and

WHEREAS, the parties desire to extend said Agreement.

NOW, THEREFORE, FOR AND IN CONSIDERATION of the mutual covenants and agreements herein contained, the parties hereto agree as follows:

1. In accordance with Section 3 of the Agreement dated November 20, 2009, the performance period is hereby extended for an additional one (1) year beginning November 20, 2011 and ending November 19, 2012.
2. All other provisions of said Agreement not in conflict with this Addendum shall remain in full force and effect.
3. Time is of the essence.

**BOARD OF COUNTY COMMISSIONERS
NASSAU COUNTY, FLORIDA**



TED SELBY, COUNTY MANAGER
Its: Designee

[SIGNATURES CONTINUE ON NEXT PAGE - REMAINDER OF PAGE
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INDEPENDENT CONTRACTOR

Sharleene Carter
SHARLEENE CARTER

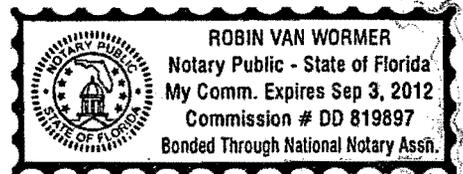
STATE OF florida
COUNTY OF nassau

Before me personally appeared,
Sharleene Carter, who is personally known or
produced N/A as identification, known
to be the person described in and who executed the foregoing
instrument, and acknowledged to and before me that he/she
executed said instrument for the purposes therein expressed.

WITNESS my hand and official seal, this 19 day of
October, 2011.

Robin Van Wormer
Notary Signature

Notary-Public-State of florida at large
My Commission expires: 9/13/2012



SharleeneC@hotmail.com